**MoCA Studio Exhibition Application Submission Information**

**1. Required Forms and Lists (must be completed):**

1. Basic profile of applicant(s) (Form 1. For group exhibition applicants, each applicant must fill out one form);
2. Exhibition Proposal Including Equipment Requirements (Form 2);
3. List of exhibition artworks (Form 3);
4. Exhibitors roster (Form 4; applicable for group exhibitions/curatorial exhibitions)
5. List of attachments (Form 5);
6. Exhibition layout (Figure 1);
7. Others. If there are other relevant materials, please make your own list and briefly describe usage.

**2. Others**

(1) The Artist reserves all copyrights and economic rights to the artworks. The Artist shall hold entire legal responsibility for all activities that infringe the Intellectual Property Rights.

(2) The Artist agrees that the work, texts, images displayed in the exhibition and conference and event records may be photographed, filmed, and published by Museum’s employees and individuals authorized by Museum for use by Museum, for archival and educational purposes, display or exhibition at Museum’s venue.

(3) The applicant agrees that the written materials or digital files such as texts, design drafts, images, videos, etc. provided may be retained by the organizer for archiving.

For further inquiries, please contact the Exhibition Department:

Telephone: +886-2-2552-3721（Ext. 216, 205）or email to mocataipei@gmail.com

**Form 1**

**Basic Profile of Applicant**

**For an Exhibition at the Museum of Contemporary Art, Taipei**

**Applicant’s Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Chinese Name |  | Date of Birth |  (Year)/ (Month)/ (Day) |
| English Name |  | Nationality |  |
| Cell Phone No. |  | Home Phone No.  |  |
| Studio Phone No. |  | Fax No. |  |
| ID (or Passport) Number |  (Please attach a copy of both sides of your ID) |
| Email |  |
| Personal Website or Blog |  |
| Registered Address |  |
| Mailing Address |  |
| Highest Level of Education |  |
| Exhibition Experience | Solo Exhibitions: |
| Group Exhibitions: |
| Remarks | For joint exhibitions each exhibitor needs to fill out this form separately and the chief applicant should staple all copies together for submission.  |

I, \_\_\_\_\_\_\_\_\_\_\_\_\_, have read and agree to accept all of the provisions of the application brochure of the Museum of Contemporary Art, Taipei, and hereby state that all the information I have filled in and submitted is true and correct.

The submission is solely for the purpose of applying an exhibition at the Museum of Contemporary Art, Taipei

Applicant: (Signature)

Date: \_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_ (Month/ Day/ Year)

**Form 2**

|  |
| --- |
| **Exhibition Proposal for the Museum of Contemporary Art, Taipei****Exhibition: □ Solo Exhibition □ Group Exhibition □ Curated Exhibition** |
| ExhibitionTitle | Chinese Title |
| English Title |
| Overview of exhibition intention and content (or summary of curatorial concept) |
|  |
| Special features of exhibition format and spatial planning concept |
|  |
| Exhibition equipment requirement and plan to raise and utilize resources |
|  |

**Form 3**

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| --- |
| **Exhibition Artwork List for the Museum of Contemporary Art, Taipei**Applicant (representative artist/curator ):  |
| Exhibition Title |  | Exhibition Category | □ Solo Exhibition □ Group Exhibition □ Curatorial Exhibition  |
| **List of previous works (for reference only; please select five representative works)** |
| No. | Author Name | Artwork Title | Year Created | Materials | Size (length x width cm) | \*Attachment files  |
| O1 |  |  |  |  |  |  |
| O2 |  |  |  |  |  |  |
| O3 |  |  |  |  |  |  |

**List of (new) artworks to be exhibited (if this form doesn't have enough space, please add rows ).**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Participating Artists | Artwork Title | Year Created | Materials | Size (length x width cm) | \*Attachment files  |
| N1 |  |  |  |  |  |  |
| N2 |  |  |  |  |  |  |
| N3 |  |  |  |  |  |  |

\*Format of attachment files:

1. 2-D, 3-D, and installation works: Please attach a digital image file in jpg. format and no more than 2MG for each work and save them on a flash drive or cloud drive according to the number sequence.

2. Video/audio multi-media works: Please attach an abridged version (about 3 minutes) and a full-length video of each work and record the segments onto a flash drive or cloud drive according to the number sequence (e.g., Wang XX 1/3, 2/3, 3/3).

3. For group exhibitions, each participating artist must fill out a copy of this form and attach relevant image or video files.

**Form 4**

|  |
| --- |
| **MoCA Studio (Applicable for Group and Curatorial Exhibitions)** |
| Title of Exhibition |  | Name of Exhibiting Artist Group |  |
| Curator(Applicant representative) |  | Sex |  | Date of Birth | MM / DD / YY/  |
| Mailing Address |  | Contact Number |  (Office) (Home) (Cell) (Fax) |
| Exhibitors Roster |
| No. | Name | Remarks | No. | Name | Remarks |
|  |  |  |  |  |  |
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**Form 5**

|  |
| --- |
| List of Application attachments(Please confirm and check the boxes next to the items.) |
| * Applicant’s information (including basic profile of the applicant, proposal, list of artworks for exhibition, along with other attachments.)
* Reference of image / video / audio files for works to be exhibited (□ flash drive: Total \_\_\_ pieces; □ cloud drive: Total \_\_\_\_ links)
* Other (Total \_\_\_ pieces)
* Individual portfolios or other references / catalogues (Total \_\_\_ albums); reference

models for proposals (Total\_\_\_ pieces)* Applications for funding from other government agencies

(Title of agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ Confirmed; □ Confirmation pending)* Other funding and corporate sponsorship

(detail and amount of funding and sponsorship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) |

**〈Figure 1〉Exhibition Layout/Floor Plan of MoCA Studio**

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